

FOR 1st CYCLE OF ACCREDITATION

RANDHIRSINGH BHADORIYA MAHAVIDYALAYA UMRED

NEAR GREEN TANK MANGALWARI PETH UMRED DIST NAGPUR
441203
www.rbcollegeumred.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

January 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

With higher aim of Providing Education to the Students of Rural area and Students with

Economic Problems late Shri. Govardhansingh Bhadoriya Established Shri Sant Gulabbaba Shikshan Sanstha in Umred in 1969. Under his Leadership Society started Ashok Vidyalaya high School. Then we move on to Form Ashok kanyaVidyalaya Ashok Jr. College, and so on. After the demise of Shri Govardhan Singh Bhadoriya, his son Randhirsingh Govardhan singh Bhadoriya took this Society to one of the reputed Education Society.

In the year 2010 small plant of Randhirsingh Bhadoriya Mahavidyalaya was planted by shri sant Gulabbaba Shikshan Santh with only 45 students. As the Time passes with lots of efforts this small plant is now on the path to become tree with near about 300 students in single department. We started our college with two courses BCA and B.Com (CA). During these 10 years we gave three university toppers and many student got distinction in various subjects. We are still on developing stage and for betterment of our college we decided to do NAAC. We hope that After the NAAC we got wings to reach the peak of development and good quality culture is going to establish in our institute.

Vision

"To empower all individuals to lead an enriched life by broadening their mental horizons and thinking capacity."

Mission

"To provide learning space that helps students and teachers to grow and develop their intellectual, emotional and social quotient."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 1. Loyal and hardworking staff.
- 2. Special exam cell, remedial class, regular weekly seminars, regular classes and expert lectures.
- 3. Our asset is our hardworking students and alumni.
- 4. Well-equipped computer lab and availability of learning resources.
- 5. Quality education for rural students with school like environment.
- 6. Enthusiastic management working for betterment and development of student and college.
- 7. Favorable environment for education.

Institutional Weakness

- 1. Low percent student admitted to under graduate courses.
- 2. Proper transport facility is not available for student.
- 3. Inadequate Research mobilizing facility for staff.
- 4. Lack of fund is barrier for starting innovative activities in college.
- 5. Insufficient space for gardening purpose.

Institutional Opportunity

- 1. Work for more placement opportunity for student by arranging campus.
- 2. Promoting teachers and student to engage in research publication and attending seminars.
- 3. Effort should be taken for entrepreneurship development.
- 4. Work on energy conservation and rain water harvesting.
- 5. Try to bring a new program in our college.
- 6. Start skill based certificate and diploma courses

Institutional Challenge

- 1. Craze of traditional education is still obstacle for the sake of admission.
- 2. Lack of fund creates problem in college development

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Since the Randhirsingh Bhadoriya Mahavidyalaya is affiliated to Nagpur University, the curriculum is designed and revised by RTMNU Nagpur University, Nagpur. However, for effective curriculum delivery, the college ensures overall development of the students in terms academic as well as skill up gradation of the students. The college is encouraging students to work with various forums of the college such as Student Council, NSS, Sports and Cultural events, etc. Faculty Member prepares a detailed Lesson Plan specifying the Program Objectives, Course Outcomes along with details of teaching methods and teaching aids for their respective subjects. The Program objectives defined are in line with the mission and vision statement of the institution. Based on the Program objectives, the Course Outcomes are defined by the subject Faculty members and attainment targets set. COs with POs are mapped to assess the learning by setting attainment targets for students' performance. These are submitted to the Academic Coordinator for discussion in the Teaching Plan Committee and IQAC Meeting. Academic Calendar prepared at the beginning of the session is followed sincerely. Cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics, find an ample space when it comes to applying them positively into the curriculum. Institute believes in maintaining healthy environment for all of its stakeholders (Students). Feedback on course transaction from students, Faculty Members analyzed and reports are prepared. The report is further discussed in the Teaching Plan for corrective measures to be taken action plan is prepared for the coming session.

Teaching-learning and Evaluation

Randhirsingh Bhadoriya Mahavidyalaya is in rural area our student comes from rural area and also most of them belong to Marathi background. The college began to take steps to make the students thinking process a critical thinking process. The college found that the maximum number of students who attend our college is from Marathi background and their English communication is poor. The college caters to students from different backgrounds enriching the geographical, socio-economic and cultural diversity within the institution. The institution assesses the learning levels of the students and plans accordingly so as to provide equal opportunity to advance as well as slow learners. AII the staff members are well habituated to teach with the help of modem teaching resources. In addition to the regular subjects; the college also organizes guest lectures by inviting experts from various fields of industry and universities to share their knowledge with the students. During the Induction Program students are familiarized with the Program Objectives, Course Objectives and Outcomes, mode of internal and University assessment, skill and other curricular and co-curricular activities, as well as facilities available in college. Our college conducts exam before the University Exams to provide the students a practice for solving papers. Subject teachers continuously evaluate the concepts. Teachers are using different methods like interclass Quizzes ,debate competition etc. They are using Teaching using LCD projector, Lifelong learners and Innovation, Teaching using PowerPoint Presentation. While taking Intellectual Programs to make students life-long learners, the design of the program is based on the subjects the students have.

Students are evaluated on a daily basis by the respective subject teachers through class tests, assignments, and class activities and presentations, etc. Student's attendance and participation also plays an important role in the evaluation process.

The college took steps to make the students thinking process a critical thinking process. Therefore, it is very important for students to have a positive thinking process. Because all future steps will determine their positive attitude and positive thinking. All these things depend on how positive the student's thinking is.

Research, Innovations and Extension

For promotion of research Enovation Extension College has established research planning committee. Through this committee effort has taken out to in students as well as teachers. Through this college has started financial assistance to teachers. For participating in seminars, workshops and for attending conference. College also paid to staff for publishing papers. Through this committee programs on research methodology, intellectual property right was organized. After establishment IQAC, teachers are taking active part in publishing activity. Many extension activities have done by college. College started competition, model presentation for innovative thinking.

Infrastructure and Learning Resources

Randhirsingh Bhadoriya Mahavidyalaya Umred is established with the goal to provide quality knowledge to students of villages, by considering this purpose under this criterion we provide students:

1. Well Furnished and Well Equipped Computer Laboratory with internet facility, as our course is related

with computers that's why College Development Council give full attention on computer lab.

- 2. College have library with 1200 plus books with reading room facility where 30 students can sit at a time for study, in reading room we provide two computers with wifi facility for open accessing journals and books for students.
- 3. College also have separate rest room for girls, NSS facility for students.
- 4. Total college campus secured with CCTV.
- 5. College also regularly upgrades sports facility for the students, college have volleyball court for students.
- 6. College has parking facility, garden facility, and seminar facility for students.

Student Support and Progression

The college has constituted various committees under criteria 5 for the internal development of the students as well as for the development of intelligence and skills. The details of those committees are as follows.

- In an average 26.05% of the student get the scholarship from government.
- To prepare the students for the competitive examination, extra coaching of the competitive examination is given in the colleges.
- The college gives special focus on coaching for career counseling, soft skill development, remedial classes and personal counseling.
- The college conducted different seminars and workshops for students personality development.
- The college also conducted different health checkup camp for student better health.
- The college arrange yoga and meditation seminar for student to increase their concentration power.
- Effective grievance redressal mechanism is in place. 8.56% of outgoing students get placed and the other 18.73% goes to higher studies as well.
- College organizes celebrations of local and national days to develop a spirit of patriotism.
- The college representative is selected with the consent of the students in the college.
- Under this, student council committee organizes various cultural, sports and interactual event in college annual function in the college campus.
- Some students won national and international awards in sports.
- The college organized different functions for alumni.

Governance, Leadership and Management

Shri Sant Gulababa Shikshan santh is one of the best education society .Our management has total trust on staff members, that belief motivates us all the time to work from sole for institute.

Our management is very much friendly to their staff that's why we fill free to contact them and discuss any problem with them.

Top management is policy makers and we are carriers of these policies and disciplines. For proper management of college, college has various committees working under the guidance of principal .Major roles are perform by Executive committee and College development committee.

Most of the activities done by college are groups activities .for every activity we used to form a group of teachers and students. These groups take responsibility of activity allocated to them.

From the year 2017 college has established IQAC committee for internal quality improvement. Various committees are formed under the IQAC for development in all spectrums. We organizes various programs under these committees and encourage students by displaying their participation on activity wall and distributing prize.

Our management is focused toward teachers as well as student participation that's why they provides financial assistance.

Institutional Values and Best Practices

Randhirsingh Bhadoriya Mahavidyalaya is permanently non-granted college. Our college is situated in rural area with maximum student are from villages. Our college is center of attraction for parents and student from villages because of quality of education we are providing and school like environment. Parents feel free after admitting their student in our college.

Main focus of college is toward the development of student and their protection. We not only provide education but also try to develop ethical and moral sense among the students. We teach our student management skill by engaging them in various seminar and workshop organizing activity. One of the best examples of student management is Celebration of fresher's day, Farewell of final year student and teacher's day. These three events are totally handled by our student council. Even annual gathering events are distributed among student and student handle whole intellectual, cultural and sports.

To develop ethical and moral sense among student we celebrate various Birth and death anniversary. We also organize program on eve of swami Vivekananda to spread thoughts of them among the young ones. To link students to environment and community we organize various activities under the NSS unit.one of the Best activity is mission Greenery.

We also started weekly seminar and workshop for student and teacher's development. Finacial assistance is also provided to students and teachers for increasing their participation.

For curriculum enhancement we started subject wise expert lectures and monthly college exam for increasing the course outcome. Monthly college exam is one of the best practice of college run under the college examination and evaluation committee.

2. PROFILE

2.1 BASIC INFORMATION

| Name and Address of the College | | |
|---------------------------------|---|--|
| Name | RANDHIRSINGH BHADORIYA MAHAVIDYALAYA UMRED | |
| Address | Near Green Tank Mangalwari Peth Umred Dist nagpur | |
| City | Umred | |
| State | Maharashtra | |
| Pin | 441203 | |
| Website | www.rbcollegeumred.org | |

| Contacts for Communication | | | | | |
|----------------------------|------------------------|-------------------------|------------|-----|---------------------------------|
| Designation | Name | Telephone with STD Code | Mobile | Fax | Email |
| Principal(in-charge) | Jayshree M.tiwari | 07116-244950 | 9168495852 | - | rbcollegeumred@g mail.com |
| IQAC / CIQA coordinator | Surekha P. Junghare | | 9960081472 | - | surekhajunghare01 @gmail.com |

| Status of the Institution | | |
|---------------------------|----------------|--|
| Institution Status | Self Financing | |

| Type of Institution | | |
|---------------------|--------------|--|
| By Gender | Co-education | |
| By Shift | Regular | |

| Recognized Minority institution | | |
|--|----|--|
| If it is a recognized minroity institution | No | |

| Establishment Details | | |
|--------------------------------------|------------|--|
| Date of establishment of the college | 14-07-2009 | |

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| University to which the college is affiliated/ or which governs the college (if it is a constituent college) | | | |
|--|---|----------------------|--|
| State | University name | Document | |
| Maharashtra | The Rashtrasant Tukadoji Maharaj Nagpur University | <u>View Document</u> | |

| Details of UGC recognition | | | |
|----------------------------|------|---------------|--|
| Under Section | Date | View Document | |
| 2f of UGC | | | |
| 12B of UGC | | | |

| Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC) | | | | | |
|---|--|--|--|--|--|
| Statutory Recognition/App Regulatory Authority Regulatory nt programme Recognition/App Pay,Month and year(dd-mm-yyyy) Remarks Pays Remarks Pays Pays Pays Pays Pays Pays Pays Pay | | | | | |
| No contents | | | | | |

| Details of autonomy | |
|--|----|
| Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges? | No |

| Recognitions | | |
|---|----|--|
| Is the College recognized by UGC as a College with Potential for Excellence(CPE)? | No | |
| Is the College recognized for its performance by any other governmental agency? | No | |

| Location and Area of Campus | | | | |
|-----------------------------|--|-----------|----------------------|--------------------------|
| Campus Type | Address | Location* | Campus Area in Acres | Built up Area in sq.mts. |
| Main campus area | Near Green Tank Mangalwari Peth Umred Dist nagpur | Rural | 0.779222 | 2035.076 |

2.2 ACADEMIC INFORMATION

| Details of Pro | Details of Programmes Offered by the College (Give Data for Current Academic year) | | | | | | | |
|--------------------|--|-----------------------|----------------------------|--------------------------|------------------------|-------------------------------|--|--|
| Programme Level | Name of Pr ogramme/C ourse | Duration in Months | Entry Qualificatio n | Medium of Instruction | Sanctioned Strength | No.of Students Admitted | | |
| UG | BCom,Comp uter Application | 36 | HSC | English | 120 | 106 | | |

Position Details of Faculty & Staff in the College

| | Teaching Faculty | | | | | | | | | | | |
|--|------------------|----------|--------|-------|------|---------------------|--------|-------|-------|---------------------|--------|-------|
| | Prof | rofessor | | | Asso | Associate Professor | | | Assis | Assistant Professor | | |
| | Male | Female | Others | Total | Male | Female | Others | Total | Male | Female | Others | Total |
| Sanctioned by the UGC /University State Government | | | | 0 | | | | 0 | | | | 10 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 4 | 0 | 6 |
| Yet to Recruit | | | | 0 | | | | 0 | | | | 4 |
| Sanctioned by the Management/Soci ety or Other Authorized Bodies | | | | 0 | | | | 0 | | | | 0 |
| Recruited | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Yet to Recruit | | ' | | 0 | | ' | -1 | 0 | | ' | | 0 |

| | Non-Teaching Staff | | | | | | | | |
|--|--------------------|--------|--------|-------|--|--|--|--|--|
| | Male | Female | Others | Total | | | | | |
| Sanctioned by the UGC /University State Government | | | | 0 | | | | | |
| Recruited | 0 | 0 | 0 | 0 | | | | | |
| Yet to Recruit | | | | 0 | | | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 14 | | | | | |
| Recruited | 7 | 3 | 0 | 10 | | | | | |
| Yet to Recruit | | | | 4 | | | | | |

| | Technical Staff | | | | | | | |
|--|-----------------|--------|--------|-------|--|--|--|--|
| | Male | Female | Others | Total | | | | |
| Sanctioned by the UGC /University State Government | | | | 0 | | | | |
| Recruited | 0 | 0 | 0 | 0 | | | | |
| Yet to Recruit | | | | 0 | | | | |
| Sanctioned by the Management/Society or Other Authorized Bodies | | | | 1 | | | | |
| Recruited | 1 | 0 | 0 | 1 | | | | |
| Yet to Recruit | | | | 0 | | | | |

Qualification Details of the Teaching Staff

| | Permanent Teachers | | | | | | | | | |
|------------------------------|--------------------|--------|---------------------|------|--------|---------------------|------|--------|--------|-------|
| Highest Qualificatio n | Professor | | Associate Professor | | | Assistant Professor | | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 4 | 0 | 6 |

| Temporary Teachers | | | | | | | | | | |
|------------------------------|-----------|--------|---------------------|------|--------|---------------------|------|--------|--------|-------|
| Highest Qualificatio n | Professor | | Associate Professor | | | Assistant Professor | | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 3 |

| Part Time Teachers | | | | | | | | | | |
|------------------------------|-----------|--------|---------------------|------|--------|---------------------|------|--------|--------|-------|
| Highest Qualificatio n | Professor | | Associate Professor | | | Assistant Professor | | | | |
| | Male | Female | Others | Male | Female | Others | Male | Female | Others | Total |
| D.sc/D.Litt. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ph.D. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| M.Phil. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| PG | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Details of Visting/Guest Faculties | | | | | |
|------------------------------------|------|--------|--------|-------|--|
| Number of Visiting/Guest Faculty | Male | Female | Others | Total | |
| engaged with the college? | 0 | 0 | 0 | 0 | |

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

| Programme | | From the State Where College is Located | From Other States of India | NRI Students | Foreign Students | Total |
|-----------|--------|---|-------------------------------|--------------|---------------------|-------|
| UG | Male | 74 | 0 | 0 | 0 | 74 |
| | Female | 189 | 1 | 0 | 0 | 190 |
| | Others | 0 | 0 | 0 | 0 | 0 |

| Provide the Following Details of Students admitted to the College During the last four Academic Years | | | | | | | | |
|---|--------|--------|--------|--------|--------|--|--|--|
| Programme | | Year 1 | Year 2 | Year 3 | Year 4 | | | |
| SC | Male | 24 | 27 | 29 | 24 | | | |
| | Female | 52 | 55 | 56 | 55 | | | |
| | Others | 0 | 0 | 0 | 0 | | | |
| ST | Male | 6 | 6 | 5 | 6 | | | |
| | Female | 10 | 12 | 15 | 19 | | | |
| | Others | 0 | 0 | 0 | 0 | | | |
| OBC | Male | 45 | 46 | 46 | 43 | | | |
| | Female | 99 | 102 | 103 | 84 | | | |
| | Others | 0 | 0 | 0 | 0 | | | |
| General | Male | 3 | 3 | 5 | 6 | | | |
| | Female | 5 | 9 | 5 | 9 | | | |
| | Others | 0 | 0 | 0 | 0 | | | |
| Others | Male | 16 | 26 | 21 | 18 | | | |
| | Female | 19 | 35 | 29 | 29 | | | |
| | Others | 0 | 0 | 0 | 0 | | | |
| Total | | 279 | 321 | 314 | 293 | | | |

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 24 | 24 | 24 | 24 | 18 |

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |

1.2

Number of programs offered year-wise for last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 01 | 01 | 01 | 01 |

2 Students

2.1

Number of students year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 264 | 293 | 314 | 321 | 279 |

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 60 | 72 | 60 | 72 | 60 |

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |

2.3

Number of outgoing / final year students year-wise during last five years

| | File Description | | | Document | | | | |
|----------|------------------|---------|---------|----------|---------|----|--------|--|
| 65 75 10 | | 100 | | 94 62 | | 2 | | |
| | 2019-20 | 2018-19 | 2017-18 | | 2016-17 | 20 |)15-16 | |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

| 06 06 06 06 | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|-------------|---------|---------|---------|---------|---------|
| | 06 | 06 | 06 | 06 | 06 |

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |

3.2

Number of sanctioned posts year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 10 | 10 | 10 | 10 | 10 |

| File Description | | Document | | | | |
|------------------|---|----------|--------|-----------------|--|--|
| | Institutional data in prescribed format | | View 1 | <u>Document</u> | | |

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 7

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 6.14 | 6.17 | 6.39 | 11.66 | 8.22 |

4.3

Number of Computers

Response: 22

4.4

Total number of computers in the campus for academic purpose

Response: 1

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to the R. T. M. Nagpur University, Nagpur. The curriculum To make more effective and in keeping with the objectives of the college the following steps have been taken:

- 1. The principal divides the subjects into related teachers.
- 2. Time-tables has prepared according to subject and workload.
- 3. All teachers prepare the Teaching Plan. Teaching taught in the classroom is as per the plan.
- 4. An academic calendar is prepared in advance and circulated among the teachers.
- 5. All teachers submit an activity calendar for the session which try and Adhere to. The activities enhance and supplement the syllabus execution plan.
- 6. The evaluation of curriculum delivery is maintained through by regular tests, unit tests and PPT presentations.
- 7. Academic committee conducts a meeting with all faculty members at the beginning and end of every semester to assess the academic progress.
- 8. Time tables are prepared well in advance and made available before the commencement of each semester.
- 9. Remedial classes are conducted for the weaker students.
- 10. Feedback form on syllabus and for institute performance apprisal feedback on (Workshop, Seminar, administration lab, library, teacher performance, computer Laboratory etc.) has taken and their analysis is also done.
- 11. College also provide add on program for curriculum enrichment.

| File Description | Document | |
|---------------------------------|---------------|--|
| Upload Additional information | View Document | |
| Link for Additional information | View Document | |

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution adheres to the academic calendar including for the conduct of CIE

Academic calendar has proposed future planning of curricular activity Where the college plans its year-round activity. College academic calendar is made from the activity of RTMNU academic calendar.

The College monitors its various year-round activities. All activity has divided into two parts of the year. There are some activity in the first half of the year and some activity in the second half of the year. All activities seek to be completed in accordance with Academic Calendar. Academic calendar includes college beginning date, semester beginning date, college exams, university exams, various special days, seminars, workshop dates, session end dates etc. The college tries to complete all the activities according to the Academic Calendar.

| File Description | Document |
|---------------------------------|---------------|
| Upload Additional information | View Document |
| Link for Additional information | View Document |

- 1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years
 - 1. Academic council/BoS of Affiliating university
 - 2. Setting of question papers for UG/PG programs
 - 3. Design and Development of Curriculum for Add on/certificate/ Diploma Courses
 - 4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

| File Description | Document |
|--|---------------|
| Institutional data in prescribed format | View Document |
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View Document |

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 01

| File Description | Document |
|--|---------------|
| Minutes of relevant Academic Council/ BOS meetings | View Document |
| Institutional data in prescribed format | View Document |

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 6

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 02 | 01 | 02 | 01 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |
| Brochure or any other document relating to Add on /Certificate programs | View Document |

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 13

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 60 | 23 | 52 | 40 | 15 |

| File Description | Document |
|---|---------------|
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View Document |

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Institution has providing gender sensitivity facilities such as in order to provide security to the students in our college, the Women Grievances Committee had established. There is need to make girls aware of security and personal responsibility under the Committee from time to time. In addition, a common room facility has been provided for the girls in the college. Students have been given mentors by calling someone so that they can help them to solve their problems. Some workshop has organized on gender equality and women's empowerment. In this program PSI Woman Cell police Station Umred was chief guest. This all information is showing in criteria (5.1.5)

In course curriculum the subject 2nd year semester "Environmental Studies" have included human values, environment and professional Ethics and it has attach syllabus of it and we have gave assignment to our students and maintained all records .

| File Description | Document |
|---|---------------|
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View Document |
| Any additional information | View Document |

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 4.69

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 01 | 01 | 01 | 01 |

| File Description | Document |
|---|----------------------|
| Programme / Curriculum/ Syllabus of the courses | <u>View Document</u> |
| Institutional data in prescribed format | View Document |

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 24.62

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 65

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

| File Description | Document |
|--|----------------------|
| Any additional information (Upload) | <u>View Document</u> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View Document |
| URL for stakeholder feedback report | View Document |

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1. Feedback collected, analysed and action taken and feedback available on website
- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

| File Description | Document |
|-----------------------------------|----------------------|
| Upload any additional information | <u>View Document</u> |
| URL for feedback report | View Document |

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 92.36

2.1.1.1 Number of students admitted year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 106 | 139 | 115 | 124 | 114 |

2.1.1.2 Number of sanctioned seats year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 120 | 144 | 120 | 144 | 120 |

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |
| Any additional information | View Document |

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 98.44

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 60 | 72 | 58 | 70 | 59 |

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |
| Any additional information | View Document |

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

College always takes care of each and every student. After admission regular classes were taken for continue one month and after that each subject teacher take subject wise class test. Test paper is evaluated by teacher to understand the mind position of each student. We categories the students into two criterion. First is slow learners and and others are fast learners. Then weaker student that means slow learners are enrolled for remedial classes and personal counseling. Again college organizes expert lectures or guest lectures for each student in class so that their ideas should be clear. Class wise what's app groups are created where all teaching staff are admin. On these groups students ask their queries, problems related to subjects and other students as well as teachers answers their queries. Even on these groups teacher ask MCQ type questions and other students would put answers. In this way each and every student gets involved in teaching learning processes. From this year college decided to take summary feedback from slow learners. University papers are solved by fast learners. Our always concern about the progress of students. For the slow learner of college, administration make committee named Remedial Committee, this committee issue notice to the students and told them to fill remedial class form. In this form student's mention subject in which they are facing problems. After collecting forms from students this committee makes list of students' subject wise, create schedule, and same issue to all the lecturers. Hon. Prof. Miss. J.M. Tiwari self-monitor whether lecturer take remedial class or not.

For fast learner Students College organize personal counseling, give them university paper to solve.

| File Description | Document | |
|---------------------------------------|---------------|--|
| Upload any additional information | View Document | |
| Paste link for additional Information | View Document | |

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year) Response: 44:1 File Description Document Any additional information View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college decided to emphasize the teaching, learning and evaluation process to ensure that the teachers' level of education should be elevated and that a large number of children should be involved. To begin with, an academic calendar is created in the college every year. The academic calendar contains the complete outline of what programs, activities, etc. will take place in the college throughout the year.

Teaching plans are also created by the teachers before they start teaching the subject. This teaching plan also records how many days the syllabus will be taught.

From time to time, staff council meetings are held during the evaluation. Whether the syllabus of the teacher has occurred If so, how much he has done, what is left, then how long it will take to complete it is discussed. Priority is given to how much cover, how much remains of the students' demonstrations.

There are practice exams every month in our college. One of the important reasons for taking practice exams is that the students study and the learning curve is created in them. Each class has some students who do not know the subject quickly, are getting low marks, how to solve papers, etc. The college decided to begin remedial classes for such students. The teachers of the college are paying special attention to such students through remedial classes.

After the result of the university, the marks sheet of the students of the whole branch is analyzed. What percentage of the results were taken, how many children passed and failed in a given subject is also evaluated and students are guided accordingly.

Teacher of our college also conduct debate, class wise quiz competitions group discussion of students during their off lectures to engage them and dirvert their mind toward study.

Maximum time student form arts and commerce have a fear of english for that teacher of english subject oragnise program on softskill like new reading, speech, letter writting, seminar on topics ect.

During annual function we organise various intellectual programs such as ppt presentation, blind coding speech competition, one minute show, add making competition, Model exhibition, Essay competition ect.

On teachers Day student of our college organise self administration day by their own.

| File Description | Document |
|-----------------------------------|---------------|
| Upload any additional information | View Document |
| Link for additional information | View Document |

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The college began to take steps to make the students thinking process a critical thinking process. The college found that the maximum number of students who attend our college is from Marathi background and their English communication is poor. Therefore, it is very important for students to have a positive thinking process. Because all future steps will determine their positive attitude and positive thinking. All these things depend on how positive the student's thinking is.

The college has taken the following steps to ensure that the students thinking process is a critical thinking process.

- 1) Teaching using LCD projector: The college always feels that students should begin to develop critical thinking and that students should use creativity in various activities or in day-to-day life. Teachers began to teach their respective subject using an LCD projector. Various video clips available on the Internet started showing to the students, to generate their interest in the subject. Photos and clips make it easy for students to understand difficult concepts.
- 2) Teaching using PowerPoint Presentation: Teacher wants everyone to understand the subject you are teaching as well as to create good students minds about your subject. For this, teachers began to teach their students by making PowerPoint presentations of their own subject. When dealing with topics, some of them are difficult to understand. Teachers are doing the task of imparting in-depth knowledge by making a PowerPoint presentation on topic related to such a difficult examples or difficult topic. Teachers select a topic from syllabus and present it in a computer lab. It encourages students to think. Now the students themselves have started to give more emphasis to the difficult concept.
- 3) Lifelong learners and Innovation: Many different types of programs are taken at the annual function in the college every year. These programs are of the following types: a) Intellectual Programs b) Sports Programs c) Cultural Programs.

While taking Intellectual Programs to make students life-long learners, the design of the program is based on the subjects the students have. To illustrate this, blind coding competition. In this competition students are given computer programs and then they have to close the program monitor screen and type with the help of a keyboard. Such competition is aimed at making the students life-long learners. The model exhibition is kept at the college annual function to ensure that students develop their ideas as they come up with new ideas. In this, students make their own models using a variety of technologies. This gives their new ideas wings.

| File Description | Document |
|--|---------------|
| Upload any additional information | View Document |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process. | View Document |

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed

academic year)

Response: 44:1

2.3.3.1 Number of mentors

Response: 06

| File Description | Document |
|---|----------------------|
| Upload year wise, number of students enrolled and full time teachers on roll. | View Document |
| Mentor/mentee ratio | <u>View Document</u> |
| Circulars pertaining to assigning mentors to mentees | <u>View Document</u> |

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 60

| File Description | Document |
|--|---------------|
| List of the faculty members authenticated by the Head of HEI | View Document |
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 Number of full time teachers with $Ph.\ D.\ /\ D.M.\ /\ M.Ch.\ /\ D.N.B$ Superspeciality $/\ D.Sc.\ /\ D.Litt.$ year wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document | |
|---|---------------|--|
| Institutional data in prescribed format | View Document | |
| Any additional information | View Document | |

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.33

2.4.3.1 Total experience of full-time teachers

Response: 32

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |
| Any additional information | View Document |

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

In institute student are made aware about evaluation process through prospectus which is updated every year. Every year Teacher meeting was conducted before the starting of Academic session. In this meeting discussion on change in syllabus, teaching techniques and paper pattern was done. Again after distribution of subject to teachers Teaching plans are taken and every teacher shares their previous year experience which is helpful for other teacher to make decision.

On the first day of college introductory class was taken in which discussion on various topics related to study material was done. Teachers make student familiar with new course, syllabus and paper pattern. Criteria for internal assessment mark were taught to students. Rules and regulation of college and internal college practice exam was also made aware to them.

Our exam department is active from the first day of session. Dates of college test declared and displayed on notice board and even send on student What's apps Group previously so that student makes preparation of exam. Again dates of internal vice viva of internal assessment mark were also declared earlier. Staff member are free to deal with absenteeism and take any action on student. Student who enables to attend exam reason for absentee is taken from them any second chance given to them to solve the same paper and appear for vice viva.

College Made Some Rules, Procedures And Format For Internal Assessment. Subject's Marks are divided Into Two Parts, Theory Paper And Internal Assessment Marks. Theory Paper Contain 80 Marks And Internal Assessment Contain 20 Marks. Now we are discussing about the mode of Internal Assessment Marks. For Internal Assessment Marks Divided Into 4 Major Sections. First One is Student Class Attendance, Second is Assignment File, Third Is Presentation And Fourth Is Viva Voice. Every section contains 5 marks each. At the beginning of the session teachers gave them questions for writing the assignment files. Viva was arranged for every year students before the university exam commence. During viva students were submits their Assignment file to Subject teachers. Attendance register were checked by

the teachers for regularity of students. After verifying all these 4 parameters teachers put marks on the sheet.

| File Description | Document | |
|---------------------------------|---------------|--|
| Any additional information | View Document | |
| Link for additional information | View Document | |

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Response:

Students need to apply to the university for correction in marksheet and for revaluation. This process is as per the norm of Nagpur University. Our Administrative office gives time to time information to student about date of filling exam form, last date and process of revaluation is also explain to them in their classes. Notices related to academics were displayed on the Notice Board as well as send them in whatsapp groups. If problem related to marksheet showing student's absentee, means result is in withheld, then this type of internal assessment marks problem are all solved by administrative office.

College Examination and evaluation committee provide all grievances for internal assessment mark as per the university directions. This department also handles the entire problem related to internal assessment and student attendance.

| File Description | Document | |
|---------------------------------|----------------------|--|
| Any additional information | <u>View Document</u> | |
| Link for additional information | View Document | |

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Randhirsingh Bhadoriya Mahavidyalaya has only one program that is B.Com (CA). Our College is situated in rural area .our students are from middle class family and rural background students. Student admitted in our course are Marathi medium student and our course is in English. Our management and staff are taking hard work to improve productivity of students. In this program students get information about computer application as well as commerce. So that students can work in a software company as well as in the banking sector. In this program different programming language are taught to students. So that students can work on different posts in IT sector such as software developer, system analyst, testing department, etc.

Since the program has a commerce course, students prepare for competitive exams. Our students can also buildup their own business. All these outcome have been prepared to progress and interest of students. All the outcome of our college is display on the website along with vision and Mission. Our College also highlights the achievements of the students and lists the kind of jobs that students get after completion of the programs. At institutional level, teacher's workshops are conducted to map the outcome and how to attain it. For students, through orientation program, classroom discussion, expert lectures and practical are conducted and all these outcomes are shared with the students. All these outcomes are informed to the stakeholders especially parents to persuade maximum students towards the skill oriented and value based courses. The college deputes teachers for workshops, seminars, and FDPs to enrich them to attain the outcomes while teaching learning in the classes. The college organizes career counseling lecture and capability enhancement programs to effectively communicate the learning objective and exacted outcomes.

| File Description | Document | |
|---|---------------|--|
| Upload COs for all courses (examples from Glossary) | View Document | |
| Upload any additional information | View Document | |
| Paste link for Additional information | View Document | |

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Randhirsingh Bhadoriya Mahavidyalaya has one Program that is B.com (CA). Our college has been continuously working on the attainments of these outcomes very systematically, we are focus on outcomes and they are categorized in slow and advanced learner on the basis of their result. Our mission statement of the college itself clearly states the approach of the college towards the holistic development of students. The purpose of their academic journey is elaborated through expert lectures and classroom interactions, seminar and workshop. The COs, POs and PSOs are displayed in the college curriculum. Close awareness of cross-cutting issues, basic conceptual clarity, life-skills, practical exposure and their behavioral change are few of the parameters to recognize or evaluate the attainment of their course outcomes. PPT Bank, Assignments, College Unit Tests Practical and project are substantially helping to evaluate the learning outcomes. Lectures on competitive examinations, career counseling and soft skills are playing crucial role in the overall development of the students. To evaluate the outcomes of the above programmes, each and every activity is pre-planned. Program specific outcomes are measured through both academic and nonacademic performances of the students. The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in activities are some of the means by which program specific outcomes are measured. Students are also encouraged to take part in competitions, seminars, workshop, expert lecture etc. Course outcomes are measured through the performance of the students in the class, practical, internal evaluations, and external evaluations. Students are measured continuously based on their regularity, their receptiveness, participation in class discussions,

quiz competition, debate, and soft skill evaluations etc.

| File Description | Document | |
|---------------------------------------|----------------------|--|
| Upload any additional information | View Document | |
| Paste link for Additional information | <u>View Document</u> | |

2.6.3 Average pass percentage of Students during last five years

Response: 90.75

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 57 | 65 | 97 | 84 | 41 |

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 65 | 75 | 100 | 92 | 45 |

| File Description | Document |
|---|----------------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format | <u>View Document</u> |
| Paste link for the annual report | View Document |

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.71

| File Description | Document |
|--|---------------|
| Upload database of all currently enrolled students (Data Template) | View Document |

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

3.1.2.2 Number of departments offering academic programes

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 01 | 01 | 01 | 01 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 35

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 14 | 09 | 08 | 01 | 03 |

| File Description | Document |
|---|----------------------|
| Report of the event | <u>View Document</u> |
| Institutional data in prescribed format | View Document |

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.5

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 03 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

Response: 0.33

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in

national/international conference proceedings year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 01 | 00 | 00 | 01 |

| File Description Document | |
|---|----------------------|
| Institutional data in prescribed format | View Document |
| Any additional information | <u>View Document</u> |

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension Activity is helpful to teach life learning lesson to student and connect them with community. College has established NSS unit in year 2014-15 on self-finance basis. Through NSS Unit College adopt one village for three year and organized camp to solve and understand problem of villagers. Due to this camp student understand difficulties of villages and get closed to them.

- Through NSS collage organized tree plantation activity in college as well as in surrounding area.
- Along with young foundation Eye Donation awareness rally is organized.
- To make aware about HIV-AIDS every year we organized AIDS awareness rally.
- Celebration of Constitution Day rally was organized.
- Student Plays on government Scheme like Swachhta app, Hagandari Mukt Gaon, ban on Plastic use many such activity are done.
- Save Girl Child, Women's Day was also celebrated.
- In NSS Camp Student are trained in making hut to demonstrate them life of villagers.
- Student has performed Survey of Swachhta App.

Impact on Student:

- Due to NSS student now become Self-dependent.
- Now become responsible.
- Now student knows about importance of tree plantation and also become responsible about environment.
- Due to "Plastic Bandi" Program many students are not using plastic in daily routine.
- Students are doing clean of their own class, college Premise on Date 5th of every month.
- Students are learning about how to make help of people during natural disaster.
- Through NSS Camp student get knowledge about how live in adverse condition.
- Students are now participating in state level program.

| File Description | Document | |
|---------------------------------------|---------------|--|
| Upload any additional information | View Document | |
| Paste link for additional information | View Document | |

3.3.2 Number of awards and recognitions received for extension activities from government/government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/Government recognised bodies year-wise during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |
| e-copy of the award letters | View Document |

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 30

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., yearwise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 08 | 09 | 08 | 02 | 03 |

| File Description | Document |
|---|---------------|
| Reports of the event organized | View Document |
| Institutional data in prescribed format | View Document |

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 158.85

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 518 | 555 | 805 | 200 | 251 |

| File Description | Document |
|---|---------------|
| Report of the event | View Document |
| Institutional data in prescribed format | View Document |

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |
| e-copies of linkage related Document | View Document |

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 1

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format(Data template) | View Document |
| e-Copies of the MoUs with institution./ industry/corporate houses | View Document |

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Randhirsingh Bhadoriya Mahavidyalaya, Umred had started at 2010 by Shri Gulabbaba Shikshan Sanstha, one of the oldest education society in Umred.

- 1. This college has 6 Classrooms, one well-equipped computer laboratory and one library, one NSS room, one sports room, common room for girls, seminar hall and one volley ball court.
- 2. Computer Laboratory contains 52 computers for students, also we provide printing facility to the students, and in computer laboratory of college we have one LCD projector which used by teacher for providing e- lectures, PPT facilities to all students.
- 3. College Library and Reading Room contain 30 students seating capacity, in reading room college provide 2 computers by using this students can read e-books, used e-library facility of university.
- 4. College have volley- court and well-equipped sports room where students play indoor games like chess at off- timing, also they play volley ball on week days or off- days.
- 5. College has NSS facility from where college provides social values to the NSS scouts. Most of the tree plantation event of college is done through this department.
- 6. Girls Common Room is one more basic facility provide by college to the girls students where girls can take rest whenever they feel ill.
- 7. College has well cleaned and sanitized Urinals separately for staff and students.
- 8. College has seminar hall with seating capacity of nearly 300 students where all cultural activities, all intellectual activities organized time to time.

| File Description | Document |
|---------------------------------------|---------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Randhirisngh Bhadoriya Mahavidyalaya, Umred is a self-finance college. The College has no professional sports ground. Still college provides volley court for college student. The area of volley court is 558.0 Sq. Mtr. College also have sports room with 32.866 Sq. Mtr., were students can play indoor games at off time. College has seminar hall with 162.639 Sq. Mtr. area, where all cultural activates of college organized. Also college always promote students to participate in different cultural activities, organize by university or other colleges, also in annual day ceremony we make special arrangement for cultural activities. On 21st June which is International Yoga Day, every year we organize yoga class for our NSS scouts.

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| File Description | Document |
|---------------------------------------|----------------------|
| Upload any additional information | View Document |
| Paste link for additional information | <u>View Document</u> |

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 14.29

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

| File Description | Document |
|--|---------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|--|---------------|
| Institutional data in prescribed format(Data template) | View Document |

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Randhirsingh Bhadoriya Mahavidyalaya, Umred is a self-financed college, and we don't have any ILMS software, but it is in our prospective plan. We manage our college library manually, for this purpose college appoint a librarian on temporary basis, who can manage library, also we have connecting reading room facility where 30 students can sit at a time. In reading room college provide 2 computer for online access of eBooks, as wells as students can access university's e-library from here.

| File Description | Document |
|---------------------------------------|----------------------|
| Paste link for Additional Information | <u>View Document</u> |

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3. Shodhganga Membership
- 4.e-books
- 5. Databases
- 6. Remote access to e-resources

Response: A. Any 4 or more of the above

| File Description | Document |
|--|---------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.18

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0.05 | 0.17 | 0.002 | 0.33 | .35 |

| File Description | Document |
|--|---------------|
| Institutional data in prescribed format(Data template) | View Document |
| Audited statements of accounts | View Document |

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 12.22

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 33

| File Description | Document |
|---|---------------|
| Details of library usage by teachers and students | View Document |
| Any additional information | View Document |

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Randhirsingh Bhadoriya Mahavidyalaya, Umred, continuously update its IT infrastructure time to time. Also college provides Wi fi facility to the students. Currently college has following IT facility.

- 1. Well Furnished Computer Laboratory with 9Extenda of (1+5) capacity(N-Computing) and 1 single machine for administration.
- 2. In Reading Room we provide 2 CPU for students for accessing open access journals and books.
- 3. In College Staff Room we have one Extenda with (1+2) N- Computing.
- 4. Also for administrative purpose we have 04 CPU's.
- 5. Additional We have licensed software namely:
- 1. Quick Heal Total Security- 10 User
- 2. Microsoft Window Pro 10- Operating System- 1 User

Microsoft Office Home & Student- 2 User

| File Description | Document |
|---------------------------------------|----------------------|
| Upload any additional information | <u>View Document</u> |
| Paste link for additional information | View Document |

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 5:1

| File Description | Document |
|-----------------------------------|----------------------|
| Upload any additional information | <u>View Document</u> |
| Student – computer ratio | <u>View Document</u> |

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

| File Description | Document |
|-----------------------------------|----------------------|
| Upload any additional Information | <u>View Document</u> |

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 21.81

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 0.30 | 2.54 | 1.28 | 2.06 | 2.08 |

| File Description | Document |
|--|---------------|
| Institutional data in prescribed format(Data template) | View Document |
| Audited statements of accounts | View Document |

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Randhirsingh Bhadoriya Mahavidyalaya, Umred maintains physical & academic facilities for effective teaching and learning. The different facilities of college are as follows:-

Academic Facilities: - Randhirisngh Bhadoriya Mahavidyalaya, Umred provide basic academic facility for lecturers, college give financial assistance to the lecturers for seminars, workshop and conferences, also college provide financial aid for research work to all lecturers. We provide maternity leave as well as paternity leave. We have banned uses of plastic in college campus

College Campus: Randhirsingh Bhadoriya Mahavidyalaya, Umred is the part of one of the oldest and prestigious education society of Umred, Mahavidyalaya. Learning is enjoyable experience here; we consciously kept the environment of our college like a school. College gets open at 10:30 AM, college starts at 11:30 A.M and main gates of college closed at 11:30 A.M, gate reopen at 2:30 P.M which is our recess time at 3:00 P.M it gets closed again and it reopens at 05:00 P.M.

Classes are monitored by principal through C.C.T.V college gets closed at 05:00 P.M but 05:00 P.M to 05:30 P.M is reserved for student-teacher meeting where student can meet teachers with their problems.

Laboratory: Laboratory is connected with video projection and audio system. Students can code and can build new educational apps, the software for T.C in college had created by our students and teacher.

Library: The Library remains open all the working day from 10:30 A.M To 05:30 P.M to impart and train the students theoretically library, is the best weapon we have. We do have subject's related books. Purchasing of book is generally associates with librarian but in our college teaching staff is permitted to be a part of purchasing books.

We have books of legendary person to ensure human values among students. For enriching English vocabulary we have crossword books. We have story books to bring reading habits in students.

Sports Room: Physical and mental health is one of the main aspect of students personality. Keep in mind we provide sports facility like chess, badminton, volleyball, cricket etc.

NSS Room: National Service Scheme is backbone of our college many activities done by college where done through N.S.S. may it be clean INDIA movement, Voter literacy movement or rising fund for people this entire thing is done by N.S.S.

Every N.S.S students are allotted one tree of which they have to care of it.

We work for consecutive 3 years in one village. NSS students tell the importance of cleanliness, good hygiene habit and other thing to village people.

Girls Common Room: One common room for girls is provided for the benefit of the female students of the college.

It works like a rest room for the girls with ladies problems. It also works as reading room for girls. Students (girls) from first year mingle up here with second and final year. Experienced share their experience about studies with new comers.

Garden: Randhirisingh Bhadoriya Mahavidyalaya, Umred has small garden, the responsibility of garden is given to NSS scouts as well as to the non-teaching staff. Mahavidyalaya appointed a Gardner who guide scouts and staff how to maintain garden properly.

| File Description | Document | |
|---------------------------------------|---------------|--|
| Upload any additional information | View Document | |
| Paste link for additional information | View Document | |

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 25

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 69 | 80 | 62 | 80 | 75 |

| File Description | Document |
|--|----------------------|
| upload self attested letter with the list of students sanctioned scholarship | View Document |
| Upload any additional information | <u>View Document</u> |
| Institutional data in prescribed format | View Document |

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills

- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

Response: A. All of the above

| File Description | Document |
|---|----------------------|
| Institutional data in prescribed format | <u>View Document</u> |
| Any additional information | View Document |
| Link to Institutional website | View Document |

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 97.37

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 641 | 261 | 251 | 51 | 165 |

| File Description | Document |
|---|---------------|
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

| File Description | Document |
|--|----------------------|
| Upload any additional information | <u>View Document</u> |
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View Document |

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 7.73

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 04 | 10 | 09 | 05 | 03 |

| File Description | Document |
|---|----------------------|
| Upload any additional information | View Document |
| Self attested list of students placed | <u>View Document</u> |
| Institutional data in prescribed format | View Document |

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 100

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 65

| File Description | Document |
|---|---------------|
| Upload supporting data for student/alumni | View Document |
| Institutional data in prescribed format | View Document |
| Any additional information | View Document |

5.2.3 Average percentage of students qualifying in state/national/international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 13.33

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 02 | 00 | 00 | 00 | 00 |

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 03 | 01 | 00 | 00 | 00 |

| File Description | Document |
|---|----------------------|
| Upload supporting data for the same | View Document |
| Institutional data in prescribed format | <u>View Document</u> |

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 3

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) yearwise during the last five years.

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 03 |

| File Description | Document |
|--|---------------|
| Institutional data in prescribed format | View Document |
| e-copies of award letters and certificates | View Document |

5.3.2 Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Under UGC, a Student Council Committee is set up in Randhirsingh Bhadoriya College to solve the problems of students. co-curricular and extra-curricular activities are organized to increase the interest of the students. The Principal will notify the selection process of student's representation. Every year the Randhirsingh Bhadoriya College conducts Election for the student's council having representative from First Year and Second Year and final year. To represent Randhirsingh Bhadoriya Mahavidyalaya on university college UR was elected. Student council students plays vital role in various committees for curriculum, extra curriculum and administrative activities. The college is involved in number of activities at institutional and societal level. Student's Council is set up as per the norms and meetings are held with regular intervals. Apart from them, other active students are also involved in the various committees as per their expertise. These students regularly suggest upgrading the image of the college in the society.

Students are actively involved in the committees like Alumni Engagement, Sport, Student Committee of schedule cast Tribes of college, ICC & Grievance Redresseal Committee etc. The college convinces the students that it's an opportunity to develop their overall personality.

Co-curricular and Extracurricular Activity Participation - There are specific committees such NSS, Sport Activities, Cultural Activities etc. in which not only students' council but majority of the students are involved and actively participated. It's an opportunity for them give back something to their institute and society by developing their personality. NSS activities like a seminar, workshop, rally, or any social event of our student published in daily newspaper and actively involved in the effective implementation of the event. NSS camp planning and execution can be the best example of student's involvement in our college. With the help of Student council sports and cultural events are organized in the college, cultural events and competitions, tree plantations in the college premises and also in the town. The college has conducted some activities in collaboration with local level society participation. Every Year College organizes Annual Social Gathering and Social Awareness Program. Student councils enthusiastically celebrate Teacher's Day every year. Student council arrange For this yearly event a separate Students committee comprises students is formed to organize the event. Every year student council arranges fresher's party for first year students and send-off party for final year student.

Truly, council helps students to engage in a concrete partnership with all the stakeholders in functioning of the college.

Following are the roles and responsibilities of the Students association and Students council.

Role of the Students association and Students council:

- To officially represent all the students in the College.
- To identify and help solve problems encountered by students in the College.
- To communicate its opinion to the college administration on any subject concerning to the students and on which the council wishes to be consulted.
- To promote and encourage the involvement of students in organizing Curricular , Co-curricular, Extra Curricular and Extension activities

| File Description | Document |
|---------------------------------------|----------------------|
| Upload any additional information | <u>View Document</u> |
| Paste link for additional information | View Document |

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 5.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 10 | 4 | 7 | 5 | 3 |

| File Description | Document |
|---|---------------|
| Upload any additional information | View Document |
| Report of the event | View Document |
| Institutional data in prescribed format | View Document |

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Randhirsingh Bhadoriya Mahavidyalaya does not have any alumni association still our alumni's contributes their services as per their conveniences. Some student's like Pranay Chaudhari (2017 Batch) who work with HR team give expert lecture on Interview Technique as well as guide current final year students about how to face interview. Other student Praful Bhoyar (2015 Batch) and Shubham Gawali (2016 Batch) who worked in ICICI Bank, they convince HR university of ICICI Bank that is ITM Skill University and bring open campus interview in college at 2019. Some more students always give their different suggestions about day to day changes of society to the college so that college can make and adopt different development skills for preparing students. Also they contribute and participate in different activates of gathering as well as in admission process.

| File Description | Document |
|---------------------------------------|----------------------|
| Upload any additional information | <u>View Document</u> |
| Paste link for additional information | <u>View Document</u> |

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

As our college is in rural area all the students are from backward area .they do not get basic facilities so our college came up with aim to provide basic learning facility and job oriented education.

Various committees formed by institution for proper management and to move towards the completion of vision ad mission of college.

Every year student council is formed which work for betterment of student and this council is also responsible for organizing various activities for student. This committee is leaded by one

Teacher's head of College also has parent meeting committee, seminar workshop committee. Admission committee chalks out the action plan for admission procedure and various schemes for making admissions. This committee also takes decision to do admission according to norms and reservation policies. Again we have Exam department which handle all college exam and evaluation of results and chalks out schedule for internal viva, practical viva, exam dates.

For holistic development of Student, College workshop and seminar committee organize various program. For this program resource persons from society are invited. College is also taking an effort to sensitize student about ecosystem for that we make focus on tree plantation, visit to villages through NSS Camp and taking competition on cross cutting issues and celebrating environment day in college.

The college has CDC committee is make all decision regarding policy making. In CDC committee members from management work in collaboration with teaching and non-teaching staff. From year 2017 college has establish IQAC committee and we started our journey toward college and student development in full force. IN Joint collaboration of IQAC and CDC perspective plan and strategic plan for the year are created. We tried our best for successful implementation of our strategic plan.

| File Description | Document | |
|---------------------------------------|----------------------|--|
| Upload any additional information | <u>View Document</u> | |
| Paste link for additional information | View Document | |

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Randhirsingh Bhadoriya mahavidyalaya run by shri sant Gulab Baba Shikshan Santha Umred. Our

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management Team is open ended with a will to serve the quality education to backward areas of society. Our institution mange the culture of participative management by involving the staff in administrative tasks. In our institution various academic and non-academic committee are consist of teaching staff and non-teaching staff. As our system is open ended suggestion and recommendation from staff are always welcome and taken into consideration in decision and policy making system.

We have staff council in our college in which there are total 7 teachers. This committee is responsible for handling entire working of college including `curriculum and non-curriculum activities. Even Staff council plays major role in handling working of other college committee such as parent meeting committee. Student welfare committee, Seminar workshop committee, placement cell, Anti-ragging women redressal and grievances cell, NSS unit Etc. Every committee needs to put their ideas and suggestion before staff council and decisions made by staff council remains final and all other committee rectify their decision according to that. Department representatives on Staff Council Committees interface at both levels conveying ideas back and forth and hence enabling decentralized, yet participatory management of the college.

Again we have college Examination and Evaluation Committee which works for improvement of college results and internal assessment of student.

One of best example of decentralized participative management is our annual function. Teachers, non-teaching staff and all student of our college contribute equally. Before annual day function we take meeting of staff council for deciding the theme of gathering. Then teachers head for various committees are decided. After that meeting of student's council are taken to divide the students among different committee. Students are ask for their innovating idea related to gathering and students are free to select student for conducting various activity. Various committee and their members create schedule of activity without disturbing normal academics. Means we conduct activities in college along with their normal lecture to avoid the loss of study. Again volunteers are selected from various classes to maintain discipline during activities. Details of this decentralize activity is given in additional information.

| File Description | Document | |
|---------------------------------------|---------------|--|
| Upload any additional information | View Document | |
| Paste link for additional information | View Document | |

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Yes the college has strategic plan and deployment document in college. In college we have academic calendar and institution follow the academic calendar to do regular college activities. Along with this we follow the Academic calendar provided by Nagpur University. In our college we also establish IQAC

committee to make overall improvement.

After the Etablishment of IQAC committee ,with joint effort of CDC and IQAC committee Long term plans for five year and short term year wise plans are created and In our college various committees are present which perform their task with proper strategic plans.

College Examination and evaluation committee:

This committee takes care of all examination to be carried out regularly and evaluation of student result is also done by this committee.

Parent's committee:

This committee organizes parent meeting after two examination of college to discuss the problems of student and progress of student with their parents.

Student welfare committee

This committee organizes the seminar and workshop on various topics for the welfare of student on every Saturday in college seminar hall.

Infrastructure Development Committee

Infrastructure development committee is always in process to make development in college campus. The main aim of the committee is to provide basic facilities to all students.

IT Infrastructure Committee:

This committee is always in search of new technology and try to make up-gradation in college IT facilities. This committee also tries to provide computer and other relevant IT facilities to student for practical purpose.

College also has some other committees which are functioning with proper planning under the supervision of principal and head of department.

Academic Council:

This committee is active throughout the year. This is main committee of college education. This committee decides the workload for all staff. This committee takes the teaching plan from every staff and organize meeting to discuss the problem related to curriculum implementation and co-curricular activities. University started CBCS pattern from 2016-17 so all strategic plans has created according to changes in syllabus. The teachers are working continuously to make updating in teaching scheme to provide more and more knowledge to students for holistic development of students

College Examination and evaluation commitee:

College examination and evaluation committee play important role instudent development.It conduct monthly examination of student .

Seminar and workshop commitee:

This committee chalk out the plan for organizing seminars and workshop for student.

For their overall development as staed in our vision and mision.

| File Description | Document |
|--|---------------|
| Strategic Plan and deployment documents on the website | View Document |
| Paste link for additional information | View Document |

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The college is functioning under the supervision of Executive committee and CDC Committee whose power is decided by Nagpur University. Principal of college chairperson of staff council who coordinate in all college activities. Principal is responsible person for all decision making activities of various committees. Decision regarding student's related activities are all handle by staff council.

We have only one department so our department head handles activities of this department and also given a power to assign engagement on classes and solve other student related problems.

Principal/Director: principal and director are responsible for making perspective plan and for creating policies for the development of both academic and administrative activities.

IQAC: college has this committee which works for performance appraisal of department. This committee is responsible for commencement of new ideas and promotion of innovation and development of student and teachers.

Recruitment: college follows all rules and regulation while doing appointment in our college. We first take NOC from University and then publish advertisement and make appointment of only those persons selected by selection panel.

Service Rules: We follow the Service rules and policies suggested by RTMNU University.

Head of committees: In our college we established various committees for proper functioning of college. Head of these committees ensure that academic calendar prescribed by University must be properly followed.

Grievance Redressal Mechanism: College has ICC committee and anti-Ragging Cell so that student can easily make complaint of any miss behavior occurred against them and student friendly environment provided to student so that they directly communicate with their teachers and principal about their

problems. Now in session 2019-20 student complaint cells is also established. SC/SC student Committee is also active in our college.College has complaint Box for making complaint aginst any type of misconduct.

| File Description | Document |
|---|----------------------|
| Paste link for additional information | <u>View Document</u> |
| Link to Organogram of the Institution webpage | View Document |

6.2.3 Implementation of e-governance in areas of operation

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: A. All of the above

| File Description | Document |
|--|---------------|
| Screen shots of user interfaces | View Document |
| Institutional data in prescribed format(Data template) | View Document |

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has effective welfare measures for teaching and non-teaching staff in our college.

Some of the welfare measure is as follow:

Maternity Leave:

Female who is working in institution not less than 180 day will be eligible for maternity leave .The College will provide maternity leave of 180 days.

Paternity leave:

College will provide paternity leave of 5 day to male staff.

Leave structure:

| Staff | Casual Leave | |
|-------|--------------|--|

| Teaching staff | 12 | |
|--------------------|----|--|
| Non-Teaching staff | 15 | |

The staff member who is working on Sunday for more than 4 hours then their work adjusted in their leaves.

Publication Incentives:

The college provides incentives to staff member for participating and publishing paper in national/international level conference.

Knowledge up gradation:

The Institution provides incentives for attending seminar, workshop and Symposium to teaching staff. Even registration fees for orientation/Refresher course are also provided to staff.

Seminar and workshop:

College also organizes intercollege seminar and workshop where expert faculties from other college are invited. Teachers get chance to communicate with different people. Knowledge Exchange process takes place. Even program are allocated to different teacher staff so that they can make overall arrangements of program. Ultimate goal is to develop leadership among all teaching and non-teaching staff.

| File Description | Document | |
|---------------------------------------|---------------|--|
| Upload any additional information | View Document | |
| Paste link for additional information | View Document | |

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 33.33

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 04 | 04 | 02 | 00 | 00 |

| File Description | Document |
|--|---------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 01 | 00 | 02 | 02 |

| File Description | Document |
|--|---------------|
| Reports of Academic Staff College or similar centers | View Document |
| Institutional data in prescribed format(Data template) | View Document |

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 16.67

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 01 | 02 | 00 | 01 |

| File Description | Document |
|--|---------------|
| Upload any additional information | View Document |
| Institutional data in prescribed format(Data template) | View Document |

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal system was given under the guideline of Nagpur University. College has feedback system which will collect feedback about administrative staff, teaching staff, library and computer laboratory staff. On the basis of feedback collected, analysis was made and result of analysis transferred to CDC for taking appropriate action on it.

Principal and managment of our college motivates teaching and non teaching staff to participate in national and international level activities for their knowledge upgradation.

Principal of college also visit the classes and interact with students to understand the performance of staff in classes and if required meeting with particular staff was taken to improve the performance.

After the university result was declared a general discussion was made on each subject result and difficulties of staff in handling perticular subject was discussed. Even college provide finacial assistance to staff for attending seminar, conference etc.

| File Description | Document |
|---------------------------------------|---------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Every year in the month of April finacial budgets are ceated according to strategic plans for every year. While finalizing annual budget plan previous year budgets are checked by our managment to review the fund flow. After the complete dicussion on college requirment annual budget plans is passed in CDC committee. Every year college financial audit was generated from Deshmukh Shende and co.chartered

Accounts Nagpur.the audit statement of every year are shown to our managment for varification. In year 2014-15 college has taken permission for NSS on self-finace basis and all activities and NSS camp handled from college fund. But from last 3 years college got fund for NSS. so from 2017-18 college is doing Audit of NSS seperately. All fund we get from NSS are utilized for development activities only.

| File Description | Document |
|---------------------------------------|---------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

| File Description | Document |
|--|---------------|
| Institutional data in prescribed format(Data template) | View Document |

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Resource Mobilization Policy and Procedures:-

As per the rules and regulation institution has CDC members, Administrative staff, teaching staff contributes to mobilize the resources of college. Student development fees, tuition fees also contribute to mobilize the resources of college. Annual budget for expenses on each section of college has made after the consulting with head of each section and while creating budget strategic plans are also consider. According to requirement of year provisional budget is create under the guidance of principal. Budget is then submitted to CDC for final approval. Major Development Activities like construction in college are managed by our society. Maintenance activity is performed from the fee collected from students.

Optimal Utilization of Resource:-

The College conducts various meetings from time to time to deal with the equal implementation and utilization of the resources. The staff assigned by the college looks after the cleaning of the college campus, the cleaning of the classrooms. Student's fee and tuition fees are main source of income for a college. Staff salary has done from the tuition fee and students' fee. Regular expenses like electricity bill, telephone bill are also paid from that and remuneration paid to resource persons of seminar is also managed from the same. Finacial assistance is also provided for staff and students Hence we are facing financial problems but where there is will there is a way we overcome this problem with material donation for example Many plants in college is donated by students, alumni or staff on their birthdays. During NSS camp we accept rice, vegetables from local people which help us in great way.

| File Description | Document |
|---------------------------------------|----------------------|
| Upload any additional information | View Document |
| Paste link for additional information | <u>View Document</u> |

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

From year 2017 college had established the IQAC committee from that day IQAC is playing vital role in Implementation of our vision and mission. IQAC creates prospective plans and strategic plans for upcoming years. With the prospective plan and strategic plan college development process channelized in proper direction. Due to this major development took place. The IQAC along with other committee continuously working for implementation of quality culture in academics as well in administration. Every year IQAC plans for teachers, student development.

- 1. From the year we started to celebrate date 5th of every month as swachta day in institution.
- 1. From 2017 college also started to celebrate odd Saturdays as no vehicle days.
- 2. After IQAC following changes took place in Teacher
- Before establishment IQAC only one teacher from our college attended national & international level conference and published paper but now more than 3 teachers have attended various program
- Even 3 teachers have published their papers in UGC approved journal.
- One Teacher has submitted her Ph.D. thesis to university.
- Other teachers are trying for qualifying Net/Set and PET entrance.
- Teachers' staff participated in seminar, conference and orientation program.
- Research promotion program are also organized for staff.

Campus Mission Greenery:-

IQAC is planning for increasing greenery around campus. Plantation was started in college as

regular activity. Garden is also created, some plantation are also made in surrounding area.

Student Quality Improvement:-

IQAC in also planning for student development where IQAC organizing various seminars and workshop for students. Student participation is also increased in seminar workshop and model Exhibition, cultural, sports and intellectual programs, quiz, debate etc. From year 2017 expert lecture are taken for curriculum implementation. State level national level participation are also increased.

Institutional Improvement:-

IQAC has started feedback system in college for reviewing administrative, academic, examination, seminar, and workshop and expert lecturers. Teachers evaluation form are also taken to check student satisfaction.

| File Description | Document |
|---------------------------------------|---------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The institute reviews the teaching learning process and measures the outcomes of various activities. The principal, IQAC and with the help of other related committee proper structured plan has created for different activities as follows:

- Finalizing annual academic calendar as per the instructions of university.
- Distribution of subject according to experience and subject knowledge
- Subject wise teaching plans has created
- College time table has created for teacher as per workload
- A seminar and workshop schedule has created by consulting to authority.
- College Examination schedules has also created for proper delivery of plans.
- Curricular and extracurricular activity schedules like annual gathering, sport, and intellectual programs are created in advance.

Information about incremental improvement:

- Various programs has organized in college for overall development of student.
- After the IQAC had established various program for development of teachers had organized.
- Teachers are now getting knowledge of paper publication and papers are published in UGC approved.
- Each teacher is now showing interest in attending workshop and seminar at university, National and International level.
- Participation of student in various competitions at university level has increased.
- Due to IQAC in our college first time campus interview has organized in our college.
- We are organizing Expert lectures for student for deep nourishment of students
- Again for development of Quality culture feedback system is also develop.so that we can understand the course outcome and we are trying to maintain quality of education.
- We also started mission Greenery in college campus and in surrounding areas.
- Disaster management training program has organized.
- Intercollege completion, skill enhancing, programs are also organized.
- Personality development program carrier guidance program, self-defensing program are organized.

All the above changes are occurred due to IQAC

| File Description | Document |
|---------------------------------------|---------------|
| Upload any additional information | View Document |
| Paste link for additional information | View Document |

6.5.3 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2. Collaborative quality intitiatives with other institution(s)
- 3. Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

| File Description | Document |
|--|----------------------|
| Upload any additional information | <u>View Document</u> |
| Institutional data in prescribed format(Data template) | View Document |
| Paste web link of Annual reports of Institution | View Document |

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Specific facilities provided for women in terms of:

- 1. Safety and security
- 2. Counseling
- 3. Common Rooms

1. Safety and security:

- Every year we celebrate International yoga day in which we call Yoga expert and at the safe time we conducted Self Defense training program.
- College has Anti Ragging cell and various activities are conducted through it.
- o Grievance Cell formed to deal with grievances of staff and students.
- Disaster Management Training program for all NSS students.
- Complaint Box has placed in college so that anyone can make complaint against misconduct happen with them.
- Health Checkup camp is also organize for student
- Seminar on nutrition for girls has also organized.

2. Counseling:

College provides equal opportunity to all in terms of participation in activities like sport, cultural and curricular as well as co-curricular activities. College also provides mentors to all students so that they can freely discuss their problem with them.

We also provide counseling to student by organizing seminar and workshops.

Program on Women's Day has also organized by college on 8 March.

ICC committee of our college also organizes seminar on women related issues like rights and their application.

We also have committee for SC, ST student where counseling of student done to mix them with main stream.

College has Mentor Mentee Association where student are distributed among mentors and student are free to ask any difficulties related to their family problem, subject related issue etc.

1. Common Room:

College has common room for girls where they meet with each other and fell free and relax there.

| File Description | Document |
|---|---------------|
| Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information | View Document |

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1. Solar energy
- 2. Biogas plant
- 3. Wheeling to the Grid
- 4. Sensor-based energy conservation
- 5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

| File Description | Document |
|-----------------------|----------------------|
| Geotagged Photographs | <u>View Document</u> |

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

College has only two types of system which are as follows:

Solid waste management

Mechanism for solid waste Management is fully handled by Nagarpalika Umred. They have their dumping yard where they dump the solid waste and also they have proper mechanism for solid Waste Management.

In our college premises dustbins are placed for the collection of solid waste and throwing of any garbage in college premises is strictly prohibited. Bifurcation of dry garbage and wet garbage is already suggested by Municipal Corporation. Even in each class room dustbins are placed to college garbage.

• Liquid waste management:

Liquid waste are properly managed from the point of generation like canteen, toilet. Efficient drainage facility provided in campus to avoid Stagnation.

Special cleaner is appointed for cleaning washrooms and toilets.

E-waste Management:

Ups Batteries are repaired/replaced/exchange by the supplier. Printer cartage is refilled outside the campus.

| File Description | Document |
|---|---------------|
| Geotagged photographs of the facilities | View Document |

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting
- 2. Borewell /Open well recharge
- 3. Construction of tanks and bunds
- 4. Waste water recycling
- 5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

| File Description | Document |
|--|----------------------|
| Geotagged photographs / videos of the facilities | <u>View Document</u> |

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5.landscaping with trees and plants

Response: C. 2 of the above

| File Description | Document | |
|---|---------------|--|
| Geotagged photos / videos of the facilities | View Document | |
| Any other relevant documents | View Document | |

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any

awards received for such green campus initiatives:

- 1.Green audit
- 2. Energy audit
- 3. Environment audit
- 4. Clean and green campus recognitions / awards
- 5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

| File Description | Document |
|---|---------------|
| Reports on environment and energy audits submitted by the auditing agency | View Document |
| Certificates of the awards received | View Document |

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1. Built environment with ramps/lifts for easy access to classrooms.
- 2. Disabled-friendly washrooms
- 3. Signage including tactile path, lights, display boards and signposts
- 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

- 1) We take admission of students in our college as per the rules laid down by the university.
- 2) Our college always participates in the public awareness campaign of the Municipal Council Umred.
- 3) Our College students helped to create awareness in the society by participating in the initiative to download the Municipal Council's hygiene app in mobile.
- 4) NSS department celebrates various events like Constitution Day, National Unity Day.
- 5) In annual function every year college provides student specific theme for dance and drama. Through theme the students gives different social messages to society.
- 6) Tree plantation is one of the best things done by our college. Till now we planted 141 plants out of those 104 plants are safe. We made sure that plantation should not be restricted to photos & newspaper item. We

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took care of those plants. So the success rates of plantation are very high.

- 7) We celebrate Marathi bhasha din, Hindi bhasha din every year on 27 February and 14 September respectively to promote our mother tongue and national language.
- 8) We also celebrate National Youth Day on 12 January on the birthday of Swami Vivekananda. The main objective of National Youth Day and the reason for its observance is to create a platform for the youth and address their problems in various spectrums of life.
- 9) From last three years we are organizing Inter College Speech Competition "Manthan". Due to this students are boldly talking about issues that really matters in human lives.
- 10) We are using a specific theme to celebrate annual function. Last year we celebrated Annual function with theme name "social and patriotic". Using this theme student performs their patriotic dance/drama.

| File Description | Document |
|--|---------------|
| Any other relevant information. | View Document |
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View Document |

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our college is in rural area and students are from villages but in very few years we got remarkable position and fame in society. We are continuously doing various activities in our college so that student get engage with society and environment and also become responsible citizen.

In our college we have placed Indian Constitution so that it should be visible and readable to all entrants. Our college is attached to junior college so every day our students get collected in college ground to respect national anthem. Our institution is celebrating independence day and republican day regularly and student presence is compulsory. Along with this college is celebrating constitution day, voter's day so that students get aware of their responsibility as an Indian. We also celebrate national unity day on eve of Sardar Vallabhbhai Patel Jayati.

Two Days workshop for teachers is also organized by teachers quality assurance committee on human values and teaching as a profession.

| File Description | Document |
|--|---------------|
| Any other relevant information | View Document |
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View Document |

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website
- 2. There is a committee to monitor adherence to the Code of Conduct
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
- 4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

| File Description | Document |
|--|----------------------|
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims. | View Document |
| Code of ethics policy document | <u>View Document</u> |

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

College celebrates various national and international day, events and festivals with great enthusiasm .Even our students are very much interested in celebrating such a program. We celebrate these events to provide knowledge about Indian cultural, Indian history, so that they feel proud to be an Indian.

The college also tribute to Indian heroes by celebrating their birth and death anniversary. In these programs we organize essay competition, poster competition.

| File Description | Document |
|--|----------------------|
| Geotagged photographs of some of the events | <u>View Document</u> |
| Any other relevant information | View Document |
| Annual report of the celebrations and commemorative events for the last five years | View Document |

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

College has conducted following Best practices:

- Weekly workshop/Seminar
- Mission Greenery
- Monthly College Exam

•

Practice 01:

Title

WEEKLY SEMINAR /WORKSHOP

Objective:

- 1. To increase the level of knowledge and Implemented it for developing rural area.
- 2. For student personality development.
- 3. Build student to survive in competitive world by providing knowledge.
- 4. To develop leadership and coordination among student.
- 5. For sensitizing student about social issues and social responsibility.

Context:

In our college maximum student are from rural background. These students are hardworking but their personality and knowledge about competitive world is poor.so we need to polish them to face future obstacles. Thinking of this student is limited to background to which they belong so we need to make them liable to think globally. In rural area there is lack of facilities and today every one need to compete that's why we decided to organize weekly seminar and workshops for students so they can get knowledge and make use of available resources for their personal development.

Practice:

In **weekly workshop/seminar practice** we organize seminar and workshop on various topics. Uniqueness of this practice is that we organize activity on every Saturday.

During this practice on every Saturday we call experts from different field to provide information to student. Even in this program stage decoration anchoring and sitting arrangement work given to team of students. They do all arrangement of program and again to some student hospitality arrangement has given. In this way we try to build students personality.

Evidence of Success:

Success of this activity is that stage daring of student is increased and now students are able to manage program on their own. Students of our college handle program management such as stage decoration, sitting arrangements, hospitality, guest well come and all other thing related to program.

For the evidence we are providing some photos arranged year wise.

Evidence of success uploaded on website and link of relevent document is added in additional document.

Problem Encountered and Resource Required:

We take seminar and workshop regularly but some time we encounter some problem such as our college is in rural area so we got trouble in getting resource person. Some time we get problem in electricity and bus problem of student. Resources required are Projector, projector Screen, Electricity, Sound system, Resource persons.

| T. | 4 • | 0.0 |
|-----|------|-------|
| Pra | ctic | e 02: |

Title

College Monthly Exam

Objective:

- 1. To develop the positive mindset about university exams.
- 2. To develop the students writing skills.
- 3. To develop thinking process.
- 4. To develop detail understanding about syllabus.
- 5. To provide more practice about paper pattern.

Context:

Every year college held a regular college exam for students. In annual pattern student gave a college practice exam fourth time in a session. But in 2016 annual pattern was stopped and annual pattern is started. Our maximum students are belongs to villages that's why college decided to take monthly practice exam.

Practice:

The main reason behind the college monthly exam is that our students are belongs to villages and also they are from Marathi syllabus background up to 12th. Our syllabus is totally in English language, students need full focus and 100% determination for the study. So college decided to hold a monthly practice exam for students. Every month college organizes an exam. This is the continuous process till session is not end. Every year college appointed an Exam In-charge from staff and exam in-charge will creates all the necessary material about exam like student roll number list, seating arrangement, answer and question papers copies etc. Due to these students are rapidly increases their performances in university exams. Since annual pattern was started the result slightly down in semesters. Students were very much new to this pattern at that time. They want motivation, guidance, roadmap and regular practice. So Principal came with college monthly practice exam plan to overcome this problem. At the end of year feedback was also taken from student about regular college exam.

Evidence of Success:

Evidence of success uploaded on website and link of relevent document is added in additional document.

Problem Encountered and Resource Required:

Problem Encountered

- 1) Due to regular exams absentee percentage of students is little bit increases while exam schedule.
- 2) Some students are not solving complete paper.
- 3) Teachers are facing problem of valuation along with completing their syllabus on time.

Resource Required

- 1) Answer sheets for writing.
- 2) Thread to join supplements.
- 3) Class Rooms for seating arrangements.

| File Description | Document | |
|--|----------------------|--|
| Any other relevant information | <u>View Document</u> | |
| Best practices in the Institutional web site | View Document | |

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Randhirsingh bhodoriya Mahavidyalaya is part of Shri Sant Gulab Baba Education Society our education is built in rural area with aim to spread education in each and every part of society. The society has education from primary to under graduate level. Society is improving its education quality day by day and viewing to expand college education to post graduation. We started our college with only 45 students but now college has near about 300 students.

Steps to improve quality of education:

During annual pattern college had conducted 4 exams throughout the year .But from year 2016-17 semester patterns has started and it was difficult for students coming from Marathi background to do study of English medium subject and give exam. So to solve student's problem college has started monthly exam pattern in college. During monthly exam paper are conducted by following paper pattern suggested by university even in between monthly college exam teacher are conducting class test exam.

Major Steps to Improve The Student Personality:

From the starting of college every Saturday is reserved for weekly seminar and workshop. On every Saturday college arranges seminar or workshop on difference subject. One best thing about this weekly workshop is that college each seminar has been distributed in teachers and teacher has been supported by students. Teachers and students make arrangement of seminar. Some programs are arranged by student council on its own because of these activities now students are capable of doing and arranging program and their stage daring is also increasing.

Connecting To Social Responsibility:-

Along with education, personal growth, social responsibility is also important to make student more social to society. College has decided to start NSS unit in college. The college had started NSS unit from 2014-15 on self-finance basis with capacity of 50 student college has conducted various program through this unit. We got financial assistant to NSS from year 2018-19

| File Description | Document |
|--|---------------|
| Appropriate web in the Institutional website | View Document |
| Any other relevant information | View Document |

5. CONCLUSION

Additional Information:

Shri sant Gulabbaba Education Society is one of the large society in Umred tehsil providing education from necessary to Graduation. R.B. College in part of this society emerge in 2010. Speciality about our education system is we always have special attention on each and every student. We try to develop student personality and thinking level so that their economic growth automatically takes place. During summer vacation college also started some course on computer literary for children's in Umred. Many student of our college get engage in job after completion of course and many students of our college do the jobs in summer vacation as computer operator. As our college in on self finance basis but still we want to provide each and every facilities needed for the growth of student. Students are from village but they have lot of energy and enthusiasm. We need to work on some point and student make updation in them self easily. Many Teacher of our college are now Attending many program for knowledge up gradation and trying to make more and more use of ICT in teaching learning process. Main positive thing in our staff is that all are young with lot energy and they are ready to do anything for student and college. College is providing environment to student like regular classes for better understanding of subject.

Concluding Remarks:

As most of the students are from rural area we need to take more efforts specially on their finishing touch. Talent is not problem or issue with these students but we have to give proper road map to them. Staff and student work together to succeed. Our college is place of learning for every one student as well as staff.

Our management plays vital role in this by giving us free hand. They have strong belief in us. This belief makes us more responsible. We have transferred that belief to our students. Our college have only department that is B.Com (CA).so number of students and staff are limited. It provides us a chance to go through democratic way of taking decision. For example the decision of having college uniform for student had taken after discussing it with students. The color for student uniform had chosen by the students. We were the only college in Umred with uniform in 2012.now other colleges from city are following us. Even negative remarks from students are also taken seriously by college.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID | Sub Questions and Answers before and after DVV Verification

1.2.2 Number of Add on /Certificate programs offered during the last five years

1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years.

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 02 | 03 | 03 | 01 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 02 | 01 | 02 | 01 |

Remark: Certificate programs are counted only on its year of introduction.

- Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)
 - 2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 103 | 131 | 107 | 123 | 109 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 60 | 72 | 58 | 70 | 59 |

Remark: Counted only those seats filled against the quota.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification: 09 Answer after DVV Verification: 06

Remark: Revised with respect to the metric 3.1

Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

2.4.3.1. Total experience of full-time teachers

Answer before DVV Verification: 09 Answer after DVV Verification: 32

Remark: Revised considering the current year teachers as per metric 3.1

- Number of papers published per teacher in the Journals notified on UGC website during the last five years
 - 3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 03 | 02 | 02 | 00 | 00 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 03 | 00 | 00 | 00 | 00 |

Remark: Considered the UGC-Journals only

- Number of awards and recognitions received for extension activities from government/government recognised bodies during the last five years
 - 3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 02 | 02 | 02 | 00 | 01 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

Remark: Valid awards are not provided, appreciation letters are not to be considered.

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

3.4.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, onjob training, research etc year-wise during the last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 04 | 04 | 01 | 00 | 00 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 00 | 00 | 00 | 00 |

Remark: Proper copies of collaboration/related documents are not provided to support the claim.

- Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years
 - 3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 00 | 01 | 00 | 00 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 00 | 00 | 00 | 00 |

Remark: One MoU in proper format is considered.

- 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)
 - 4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification: 7 Answer after DVV Verification: 1

Remark: One portable projector is considered.

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification: D. 05 MBPS – 10 MBPS

Answer After DVV Verification: E. < 05 MBPS Remark: Broadband connections will not be considered.

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances

including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification : A. All of the above Answer After DVV Verification : C. 2 of the above

Remark: Serial nos. 1 & 4 are considered.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 04 | 10 | 09 | 05 | 04 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 04 | 10 | 09 | 05 | 03 |

Remark: Revised as per the list attached.

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progressing to higher education.

Answer before DVV Verification: 16
Answer after DVV Verification: 65

Remark: Revised as per the list attached

Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 32 | 25 | 26 | 22 | 23 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 10 | 4 | 7 | 5 | 3 |

Remark: Counted all activities conducted under an event as one event only.

- Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years
 - 6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 04 | 03 | 01 | 01 | 02 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 00 | 01 | 00 | 02 | 02 |

Remark: Revised excluding seminars / invited talks.

- Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).
 - 6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 00 | 02 | 02 | 03 |

Answer After DVV Verification:

| 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 |
|---------|---------|---------|---------|---------|
| 01 | 01 | 02 | 00 | 01 |

Remark: Revised excluding programs of duration less than one week

- 7.1.5 **Green campus initiatives include:**
 - 1. Restricted entry of automobiles

- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

Answer before DVV Verification: B. 3 of the above Answer After DVV Verification: C. 2 of the above

Remark: Sl. No. 4 & 5 are considered.

- Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:
 - 1. Green audit
 - 2. Energy audit
 - 3. Environment audit
 - 4. Clean and green campus recognitions / awards
 - 5. Beyond the campus environmental promotion activities

Answer before DVV Verification: B. 3 of the above Answer After DVV Verification: C. 2 of the above

Remark: Considered serial nos. 4 & 5 as per the attached proofs.

- 7.1.7 The Institution has disabled-friendly, barrier free environment
 - 1. Built environment with ramps/lifts for easy access to classrooms.
 - 2. Disabled-friendly washrooms
 - 3. Signage including tactile path, lights, display boards and signposts
 - 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
 - 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

Answer before DVV Verification: E. None of the above

Answer After DVV Verification: C. 2 of the above

Remark: Sl. No. 1 & 2 are considered.

- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.
 - 1. The Code of Conduct is displayed on the website
 - 2. There is a committee to monitor adherence to the Code of Conduct
 - 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
 - 4. Annual awareness programmes on Code of Conduct are organized

Answer before DVV Verification: B. 3 of the above Answer After DVV Verification: C. 2 of the above

Remark: Considered serial nos. 1 & 2

| 2.Ext | ended Profil | e Deviation | ns | | | | | |
|-------|--|--------------|--|---------------|--------------|-------------------------------------|--|--|
| ID | Extended Questions | | | | | | | |
| 1.1 | Number of | f courses of | fered by the | e Institution | across all p | programs during the last five years | | |
| | Answer be | fore DVV V | erification: | _ | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | |
| | 24 | 24 | 22 | 20 | 18 | | | |
| | Answer Af | ter DVV Ve | erification: | | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | |
| | 24 | 24 | 24 | 24 | 18 | | | |
| | | fore DVV V | | 2016-17 | 2015-16 | | | |
| | Answer be | fore DVV V | erification: | | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | |
| | 106 | 139 | 115 | 124 | 114 | | | |
| | Answer After DVV Verification: | | | | | | | |
| | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | | | |
| | 60 | 72 | 60 | 72 | 60 | | | |
| | | | | 3) | | | | |
| 3.3 | Answer be | | rs Verification : rification : 2 | | | | | |
| 3.4 | Total number of computers in the campus for academic purpose Answer before DVV Verification: 54 Answer after DVV Verification: 1 | | | | | | | |